

**OXFORD MAYOR AND COUNCIL
REGULAR SESSION
MONDAY, JANUARY 7, 2012 – 7:00 P.M.
CITY HALL
A G E N D A**

1. **Public Hearing** – Review and Approval of the Short Term Work Program for 2013 - 2018.
2. Call to Order, Mayor Jerry D. Roseberry
3. Invocation
4. Pledge of Allegiance
5. Motion to accept the Agenda for the January 7, 2013 Mayor and Council Meeting
6. Motion to approve the Minutes of December 3, 2012
7. Motion to accept the Minutes of the November 13, 2012 Planning Commission Meeting
8. Planning Commission Recommendations/Petitions
9. Citizen Concerns
10. Committee Reports
11. Invoice Approval
12. Adjourn

10. COMMITTEE REPORTS

1. JERRY D. ROSEBERRY, MAYOR

- a. Resolution for reappointment for 2013 of City Clerk, Police Chief, City Judge, City Solicitor, and City Attorney.
- b. Motion to appoint Mayor Pro Tem for 2013. Attached is a list of the Mayor Pro Tems for the last ten years.
- c. Resolution to adopt and transmit the Short Term Work Program for 2013 - 2018.
- d. Appointment of new Planning Commission members. The recommendation from the work session is for the appointment of Mike Ready and Jonathan Eady for three year terms.
- e. Committee Appointments for 2013.
- f. Due to the MLK Holiday the January work session will be Tuesday, January 22, 2013 at 6:00pm at City Hall.

2. DAVID STRICKLAND, CITY ATTORNEY

3. BOB SCHWARTZ, CITY MANAGER

- a. Resolution to start the Honorary Councilmember of the Month program.

4. GEORGE R. HOLT, FINANCE/OVERSIGHT/PERSONNEL

- a. Review and acceptance of the annual audit for FY2012 (July 2011 – June 2012)

5. DAVID EADY, PLANNING/ZONING/STORMWATER

6. LYN PACE, CEMETERY/PUBLIC SAFETY

7. FRANK J. DAVIS, STREETS/SIDEWALKS/SOLID WASTE

8. TERRY A. SMITH, UTILITIES/PUBLIC WORKS

9. JAMES H. WINDHAM, BUILDINGS & GROUNDS/PARKS/TREES

INVOICES OVER \$1,000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
BB&T	Loan Pmt. /Community Center/City Hall (Nov)	6,146.25
BB&T	Loan Pmt. /Community Center/City Hall (Dec)	6,146.25
BB&T	Loan Pmt. /Mtn. Facility (Nov)	7,405.94
BB&T	Loan Pmt. /Mtn. Facility (Dec)	7,405.94
GMA	Workers Comp Ins. Fund	21,710.00
GMEBS Retirement Trust	Employees Retirement Fund for (Dec)	6,167.50
Steve Hathorn	Judge/Legal Services Oct – Dec	1,250.00
Humana	Employees Health Insurance (Jan)	5,580.85
Latham Home Sanitation	Waste & Recycle removal (Nov)	5,228.74
Marable-Pirkle, Inc.	Underground transformer at College	11,750.00
NC BOC/Cornish Creek	Water Purchase for (Nov)	14,658.00
NC Water & Sewer	Plant Operation & Maintenance (Nov)	6,758.33
Sophicity	Monthly Technical Services for (Dec)	1,280.00
Qader Baig, Solicitor	Legal service (Oct – Dec)	1,200.00
Southeastern Power Admin	SEPA Energy Cost (Nov)	3,265.07
Strickland & Strickland	Legal Services for (Nov)	1,208.50
<u>PURCHASES/CONTRACT LABOR</u>		
Atlanta Marriott	TGL Conference for Bob, Jim & David	1,350.00
Master Grave Service, Inc.	Burial Extraction and relocation	1,190.00
McNair, M, M	Legal/Professional Audit prep. & review services	2,455.00
Robert's Tree Service	Remove limbs George St. Park & Dead Tree Haygood	1,050.00
Woco Pep Oil	Fuel/Diesel (Dec)	3,652.36
<u>APPROVED CONTRACTS</u>		
Carter & Sloope	Preliminary Engineering & Design Emory St.	4,636.00
Oxford Cemetery Foundation	Foundation funding	5,000.00
D & J Trenching	Water Main extension Airport Road	5,700.00

11. Motion to approve invoices

12. Motion to adjourn